

**MINISTRY OF PUBLIC ADMINISTRATION  
PUBLIC ADMINISTRATION COMPUTER CENTRE (PACC)  
PERSONNEL DATA SHEET (LONG -PDS)**

**GENERAL INFORMATION**

GOVT. ID										*NATIONAL ID NO.										
*Name in Bangla									*Father's Name in Bangla											
Name in English									Father's Name in English											
Home District									*Mother's Name in Bangla											
Birth Date									Mother's Name in English											
Rank									LPR Date											
Posting									Order/Join Date											
Location									Batch											
Cadre									Confirmation G.O. Date											
Cadre date									Religion											
Sex									*Freedom Fighter	<input type="checkbox"/> Yes			<input type="checkbox"/> No							
Marital Stat									*Child/Grand Child of Freedom Fighter	<input type="checkbox"/> Yes			<input type="checkbox"/> No							
*Option for Work Field																				

**SPOUSE INFORMATION**

*Name in Bangla					Name in English					
Home District					Occupation					
Designation					Location					

**ADDRESS INFORMATION**

<b>PERMANENT ADDRESS</b>					<b>PRESENT ADDRESS</b>				
Village/House No. & Road					Village/House No. & Road				
Post Office					Post Office				
Police Station					Police Station				
District					District				
Telephone No.					Telephone No.				
*Mobile Phone Number					*Mobile Phone Number				
					*e-mail Address				

GOVT. ID									
<b>CHILDREN INFORMATION</b>									
*Name in Bangla					Name in English			Birth Date	Sex
<b>LANGUAGE INFORMATION</b>					<b>VESTING OF MAGISTERIAL POWER</b>				
Language	Read	Write	Speak	Power			Date of Notification		
<b>EDUCATONAL QUALIFICATION</b>									
Name of Institution			Principal Subject		Degree	Passing Year	Result	GPA/CGPA	Distinction
<b>LOCAL TRAINING</b>									
Course Title		Institution			*Location	Period		Grade	Position
						From	To		

GOVT. ID									

**FOREIGN TRAINING**

Course Title	Institution	Country	Period		Grade	Position
			From	To		

**FOREIGN TRAVEL**

Country	Purpose	Period	
		From	To

**POSTING ABROAD**

Post	Organization	Country	Period	
			From	To

GOVT. ID									
<b>ADDITIONAL PROFESIONAL QUALIFICATION</b>									


**PUBLICATION**

Books	Periodicals	Monograph	Journals	Name of Publication	Date

**HONOURS AND AWARD**

Title of Award	Ground	Date

**OTHER SERVICES (PRIOR CIVILIAN GAZETTED POST/RANK)**

Name of Employer	Address	Type of service	Position	Period	
				From	To

GOVT. ID								
<b>SERVICE HISTORY</b>								
Date of Govt. Service	Date of Gazetted			Encadrement Date		Notional Seniority		Cadre
<b>*LEAVE (except CL) PARTICULARS</b>								
Type of Leave				From		To		Duration
<b>PROMOTION PARTICULARS</b>								
Rank			Promotion Date		G.O. Date	Nature of Promotion		Pay Scale
<b>*DISCIPLINARY ACTIONS/CRIMINAL PROSECUTION</b>								
Category	Description		Present Status (P.I /R.P/ Judgment/ Appeal/Review/Revision)		Judgment	Final Judgment		Remarks
Departmental								
Anticorruption								
Criminal								

\* P.I- Primary Inquiry, R.P- Regular Proceeding

GOVT. ID								
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**POSTING RECORDS**

Post	Organization	*Type of Posting (Regular/Deputation/Lien/ osd/Others)	Location	Period		Pay Scale
				From	To	

- N. B.
1. Please Fill up the Personnel Data Sheet Page-1,Page-2,Page-3,Page-4,Page-5,Page-6.
  2. Please Enclose All Academic & Training Certificates (Photocopy Attested) & A Recent Passport Size Colour Photo (Without Stapling).
  3. Any Change in Mailing Address Inform PACC, M/O Public Administration.

Signature & Seal of Officer  
Whose Particulars has been printed  
Telephone No.